

CLYMER BOROUGH COUNCIL

February 14, 2024

MEMBERS PRESENT: President Louis Tate, Councilman John Hughmanic, Councilman John Buterbaugh, Councilwoman Brietta St. Clair, Councilman Kirby Griffin, Manager Sonya Schrenkel

MEMBERS ABSENT: Councilwoman Steph Brillhart, Councilman Aaron Packer, Mayor Christina King, Chief Charles Waller,

APPROVAL OF THE AGENDA: **Motion** was made by John Hughmanic and seconded by Brietta St. Clair to approve the agenda. The aye vote on the **motion** was unanimous. **Motion** carried.

MINUTES OF THE PREVIOUS MEETING: **Motion** was made by John Buterbaugh and seconded John Hughmanic to approve the minutes of the January 10, 2023 meeting. The aye vote on the **motion** was unanimous. **Motion** carried.

APPROVAL OF THE FUND BALANCE REPORT: **Motion** was made by Brietta St. Clair and seconded by John Buterbaugh to approve the Fund Balance Report. **The motion** was unanimous. **Motion** carried.

PRESENTATION OF BILLS: **Motion** was made by John Buterbaugh and seconded by John Hughmanic to authorize payment of bills as of February 14, 2024. Roll call vote 5-0. **Motion** carried.

PUBLIC PARTICIPATION – CITIZENS REQUEST

Dan Berkey, Clymer Borough Tax Collector was present to inform everyone about a notice that will accompany this year's tax bills. The notice gives property owners the opportunity to sign up for fraud protection in regard to their real estate. This is a free being offered by Indiana County and questions or concerns can be directed to the Recorder of Deeds office.

Mayor's Report, Police Report & Fire Department Report:

Manager Sonya Schrenkel presented the Mayors report for the month of January 2023.

Officer Adam Lewis presented the Police Report for January 2023.

Fire Chief John Gromley presented the Fire Departments Report for January 2023. Mr. Gromley explained that the fire siren had been broken for a few weeks. The fire company has been looking into getting it repaired and the first estimate was \$14,500.00. He stated that once the weather breaks, they plan to see what kind of damage is done and see if it is worth repairing. Gromley knows that Borough residents listen for the siren for curfew and to alert when the fire company goes out on calls. He did state that all firefighters are equipped with pagers and apps on their phone to alert them of calls, so there is no need to worry. Gromley also explained that on Sunday, February 11, 2024, the company completed their annual Hazmat Training updates, and they were using a drone on a chemical spill training.

MANAGERS REPORT: Manager Sonya Schrenkel explained that part of the materials for the Street Sign project and Parking Meter Project have been received. The Public Works Department will start installing the new signage when the order is fully received. She is also hoping to have the Street Sweeper out within the next few weeks to clean up the antiskid from the Borough Streets. She explained that CBMA is still in need of pictures of residents water serves line and meters for the DEP required Water Service Line Inventory. Currently 29% of the residents have responded to CBMA request. Finally, Schrenkel reported that Clymer Borough will be holding an Easter Egg Hunt on March 23, more details to follow.

NEW BUSINESS: None at this time.

OLD BUSINESS: None at this time.

FINANCE COMMITTEE: Aaron Packer – Chairman

MUNICIPAL COMMITTEE: John Buterbaugh – Chairwoman

POLICE COMMITTEE: Steph Brillhart – Chairwoman

PROPERTY COMMITTEE: Brietta St. Clair - Chairman

PARKS & RECREATION COMMITTEE: Kirby Griffin – Chairman

- Councilman Griffin ask about adding dirt to the baseball field at Sherman Street with help from Penns Manor. Manager Schrenkel informed him that she would reach out to the school to see if they are willing to help with the project.

STREET COMMITTEE: John Hughmanic- Chairman

CORRESPONDENCE/CONFERENCE/MEETINGS: Manager Schrenkel addressed the Council regarding anonymous correspondence. She explained that she is not able to address any issues that are mailed into the office anonymously. She explained that all information in her office is public knowledge and there is a form to request such information. Officer Lewis also explained that he will be attending DRE Training in April. This is specialized training in regard to Driving Under the Influence cases.

NEXT BUSINESS MEETING SCHEDULE: Committee Meeting-March 6, 2024 ; Business Meeting – March 13, 2024

ADJOURNMENT: **Motion** to adjourn was made by john Hughmanic and seconded by Brietta St. Clair. The aye vote on the **motion** was unanimous. **Motion** carried.

Submitted By:

Sonya R Schrenkel
Secretary/ Treasurer