

CLYMER BOROUGH COUNCIL

January 10, 2024

MEMBERS PRESENT: President Louis Tate, Councilwoman Steph Brillhart, Councilman John Hughmanic, Councilman John Buterbaugh, Councilwoman Brietta St. Clair, Councilman Aaron Packer, Manager Sonya Schrenkel

MEMBERS ABSENT: Mayor Christina King, Councilman Kirby Griffin, Chief Charles Waller,

APPROVAL OF THE AGENDA: **Motion** was made by Steph Brillhart and seconded by John Buterbaugh to approve the agenda. The aye vote on the **motion** was unanimous. **Motion** carried.

MINUTES OF THE PREVIOUS MEETING: **Motion** was made by Aaron Packer and seconded John Hughmanic to approve the minutes of the December 6, 2023 meeting. The aye vote on the **motion** was unanimous. **Motion** carried.

APPROVAL OF THE FUND BALANCE REPORT: **Motion** was made by Steph Brillhart and seconded by John Buterbaugh to approve the Fund Balance Report. **The motion** was unanimous. **Motion** carried.

PRESENTATION OF BILLS: **Motion** was made by John Buterbaugh and seconded by Aaron Packer to authorize payment of bills as of January 10, 2024. Roll call vote 6-0. **Motion** carried.

PUBLIC PARTICIPATION – CITIZENS REQUEST

Nothing at this time.

Mayor’s Report, Police Report & Fire Department Report:

Manager Sonya Schrenkel presented the Mayors report for the month of December 2023.

Officer Adam Lewis presented the Police Report for December 2023.

Fire Chief John Gromley presented the Fire Departments Report for December 2023. Mr. Gromley extended a BIG THANK YOU to the Clymer Borough Police Department from Chief Brett Gromley, their assistance with the First Christmas Festival made a huge difference with the horse drawn sleigh rides. Gromley explained that December was a busy month for the fire company and the first Christmas Festival was a huge success.

MANAGERS REPORT: Manager Sonya Schrenkel reported that Christmas Tree pick up will be held every Monday. She informed residents to have their trees placed at the curb for the Public Works Department to pick up their trees. She had two reminders for everyone; please be sure to have your trash at the curb prior to 5:00 am on Trash Day especially during the winter months. Also, she reminded everyone to make sure that their sidewalks are shoveled within 24 hours after a snow storm per the borough ordinance.

NEW BUSINESS: None at this time.

OLD BUSINESS: None at this time.

FINANCE COMMITTEE: John Buterbaugh – Chairman

- A **Motion** to approve Resolution #2024-01, Appointing Deputy Tax Collector was made by John Buterbaugh and Seconded by Brietta St. Clair. **The motion** was unanimous. **Motion** carried.

MUNICIPAL COMMITTEE: Stephanie Brillhart – Chairwoman

- A **Motion** to approve Employee Raises for Public Works Department (John Chichy and Clifford Raffaele of \$0.50 an hour), Police Department (Chief Charles Waller and Officer Adam Lewis \$3.00 an hour), and Municipal Authority Employee (John Gromley \$0.82 an hour and Mike Greek \$1.00 per hour) was made by Steph Brillhart and a seconded by Aaron Packer. **The motion** was unanimous. **Motion** carried.
- A **Motion** to approve Resolution #2024-02, EMS Resolution was made by Stephanie Brillhart and Seconded by Aaron Packer. **The motion** was unanimous. **Motion** carried.

POLICE COMMITTEE: Brietta St. Clair – Chairwoman

- Council woman Brietta St. Clair read the yearly Clymer Borough Police statistics. She extended a BIG THANK YOU to our department.

PROPERTY COMMITTEE: Kirby Griffin - Chairman

PARKS & RECREATION COMMITTEE: John Hughmanic – Chairman

STREET COMMITTEE: Aaron Packer- Chairman

CORRESPONDENCE/CONFERENCE/MEETINGS: None.

NEXT BUSINESS MEETING SCHEDULE: Committee Meeting-February 7, 2024 ; Business Meeting – February 14, 2024

ADJOURNMENT: **Motion** to adjourn was made by Steph Brillhart and seconded by Brietta St. Clair. The aye vote on the **motion** was unanimous. **Motion** carried.

Submitted By:

Sonya R Schrenkel
Secretary/ Treasurer